#### What Is a Sentence?

- 1. The young woman
- 2. bought two tickets to Friday's rock concert.
- 3. Sarah attacked the chores with enthusiasm.
- Indira's kitchen table was piled high with fresh-baked bread.
- High winds broke several windows in downtown buildings.
- Jevon raced to the telephone in the living room.
- 7. Mr. Zimmer's house will always be our least favorite.
- 8. The woman answered the police officer carefully.
- 9. The doctor arrived at the office at 8:30 AM.
- Soon Young prepared a huge meal for her parents.

#### **Pre-Test**

- 11. How quickly he runs.
- 12. Neither DeAndre nor I am to follow.
- 13. The desk and the chair sit in the corner.
- 14. Each of us was scheduled to take the test.
- 15. The coach, not the players, has been ill.
- 16. There are only four days until Christmas.
- 17. She is one of the women who work hard.

- 18. That was Yusuf and I whom you saw.
- 19. This phone call is for Bill and me.
- 20. Terrell is the smarter of the two.
- 21. It was I who called.
- 22. It is we clerks who work hard.
- 23. He took the plate off the table.
- 24. None of the neighbors offered their support.
- 25. They mailed the copies to him and me.
- 26. Neither of the candidates has spoken.
- 27. How will you be affected financially if the effect of downsizing means you will lose your job?
- 28. Joan walks slowly so her children can keep up with her. (OR more slowly)
- 29. Jake is the older of the two brothers.
- 30. May did well on the test she took yesterday.
- 31. He and she were really close friends. (OR very)
- 32. Whoever drives in the carpool lane without any passengers will be fined.
- 33. Please allow Jenna or me to assist you.
- 34. I work with people who judge others by their nationality and accents.

- 35. They fought over their father's estate because they felt angry about the way he had treated them.
- 36. You look good in that running outfit.
- 37. Don't feel bad about forgetting my birthday.
- 38. We saw two puppies at the pound and took home the cuter one.
- 39. Speak more slowly please.
- 40. Samantha will meet us later.
- 41. Pollen affects my sinuses and makes me sneeze.
- 42. I want to lie down for a nap but the phone keeps ringing.
- 43. The SUV, which landed on its hood after the accident, was traveling at 80 miles per hour.
- 44. Yesterday, Barry laid my jacket on the hood of the car.

# Finding Subjects And Verbs

- 45. <u>He **depends**</u> on her in times of need.
- 46. (You) Watch your step.
- 47. The insurance <u>agent</u> gave her sound advice.
- 48. On the table <u>was</u> her <u>purse</u>.
- 49. In the newspaper, an interesting <u>article</u> <u>appeared</u>.



- 50. (You) <u>Look</u> before you leap.
- 51. Across the road <u>lived</u> her <u>boyfriend</u>.
- 52. We are forced to inhale and exhale this smogfilled air.
- 53. In the gutter, <u>I</u> found a shiny new dime.
- 54. Around every cloud **is** a silver <u>lining</u>.
- 55. Every <u>one</u> of the roses <u>bloomed</u>.

# Finding Subjects And Verbs

- 56. This gorgeous grand piano is tuned to perfection.
- 57. Every environmental regulation has been undermined by that industry.
- 58. My gift of walking and talking simultaneously did not go unnoticed.
- 59. Your red <u>scarf</u> <u>matches</u> your eyes.
- 60. Every <u>attempt</u> to flatter him <u>failed</u> miserably.
- 61. (You) Think before you speak and you will be glad for the things you never said.
- 62. If all is lost, why <u>am I</u> still playing?
- 63. <u>Jared **longed**</u> for a pity party after he lost his job.
- 64. <u>Have you memorized</u> all the chemical symbols on the chart?
- 65. <u>Buses</u> <u>has</u> only one s in the middle of it.
- 66. (You) Please answer the question without smirking.



# Parts of a Simple Sentence

- 1. The team's manager should win an award.
- 2. Everyone has ordered something different to eat.
- 3. Andre <u>fumbled</u> in his pockets for his car keys.
- 4. Mr. and Mrs. Hastings complained about the defective lamp.
- 5. The run-down old <u>bus</u> <u>pulled</u> slowly out of the station.
- 6. The previous receptionist had been more efficient.
- 7. <u>Pak Ku runs</u> during his lunch hour every Friday.
- 8. <u>Christy and Jan became</u> good friends last year.
- 9. My brother's <u>apartment</u> was burglarized recently.
- 10. The brilliant <u>writer</u> of this movie <u>has created</u> a suspenseful plot.

## Subject And Verb Agreement

- 11. At the end of the story, they were living happily ever after.
- 12. <u>Al and Eli **go**</u> to the beach to surf with their friends. (CORRECT)
- 13. When Al and Eli arrive, they find that their friends have waxed their boards.

- 14. The group of children from that school <u>has</u> never <u>seen</u> the ocean. (CORRECT)
- 15. If our <u>staff</u> don't <u>quit</u> picking at each other, we <u>will</u> not <u>meet</u> our goals. (CORRECT. OR If our staff members don't quit picking...)
- 16. Either Gary or I <u>am</u> responsible for allocating the funds.
- 17. Neither she nor they were willing to predict the election results. (CORRECT)
- 18. <u>Nora is one of the candidates who are</u> worthy of my vote.
- 19. <u>Nora</u>, among all the candidates <u>who</u> <u>are</u> running, is the best.
- 20. My <u>problem</u>, <u>which</u> <u>is</u> minor in comparison with others, <u>exists</u> because I dropped out of high school.
- 21. His <u>dogs</u>, <u>which</u> <u>are</u> <u>kept</u> outside, <u>bark</u> all day long. (CORRECT)
- 22. There <u>are</u>three <u>strawberries</u> <u>left</u>.
- 23. Here <u>are</u> the <u>reports</u> from yesterday.
- 24. <u>Some</u> of my goals <u>have</u> yet to be met.
- 25. <u>All</u> of my goals <u>are</u> <u>being met</u> and

- surpassed already.
  (CORRECT)
- 26. <u>None</u> of this <u>is</u> your business.(CORRECT)
- 27. None of them are coming home tonight.
- 28. One third of the city is experiencing a blackout tonight.
- 29. One third of the people are suffering. (CORRECT)
- 30. When she talks, we listen.
- 31. Neither the farmer nor the <u>farmworkers</u> <u>are</u> <u>willing</u> to settle the strike.
- 32. Neither Darren nor <u>Ida</u>
  <u>is</u> capable of such a crime.

## Subject And Verb Agreement

- 33. The teacher or <u>student</u> <u>is going</u> to appear on stage first.(CORRECT)
- 34. The mother <u>duck</u>, along with all her ducklings, <u>swims</u> so gracefully.
- 35. <u>Each</u> of those dresses <u>is</u> beautiful. (CORRECT)
- 36. The <u>folder</u>, not the letters, <u>was misplaced</u>.
- 37. Here <u>are</u> the three <u>doughnuts</u> that you wanted.
- 38. Five hundred dollars **is** the price that the dealer is asking.



- 39. <u>Three fourths</u> of the pies <u>have been eaten</u>. (CORRECT)
- 40. The <u>majority</u> of the state <u>is</u> Republican. (CORRECT)
- 41. A golden retriever is one of those dogs that are always faithful.
- 42. Every <u>one</u> of the dancers <u>is</u> very limber. (CORRECT)
- 43. The original <u>document</u>, as well as subsequent copies, <u>was lost</u>. (CORRECT)
- 44. Neither the <u>ashtray</u> nor the <u>lamp</u> <u>was</u> on the table.
- 45. Only <u>forty percent</u> of the eligible voters <u>are</u> <u>going</u> to the polls.
- 46. Almost <u>all</u> of the newspaper <u>is</u> devoted to advertisements.
- 47. There <u>are maps</u>
  <u>hanging</u> on the walls.
  (CORRECT)
- 48. Here <u>are Shanna and</u> <u>Jessie</u>.
- 49. The <u>anguish</u> of the victims <u>has gone</u> unnoticed.
- 50. <u>Taxes</u> on interest <u>are</u> still deferrable.
- 51. Neither <u>he</u> nor <u>I</u> <u>am</u> going.
- 52. <u>Is it possible that Jose,</u> as well as his family, <u>is</u> missing?
- 53. <u>Five dollars is</u> all I have to my name.
- 54. <u>Neither</u> of the lawyers <u>is</u> willing to take the case.

55. <u>Each</u> of the vacation homes <u>is furnished</u> with pots and pans.

#### Pronoun

- 56. She went to the store.
- 57. It was she. (This is preferred although using her is considered acceptable by some English teachers.)
- 58. It is I. (Preferred over *me*.)
- 59. Talk to them before making a decision.
- 60. Can you go with us?
- 61. Saleha and she have quit the team.
- 62. They asked him and me to join the staff.
- 63. That call was for me, not him.
- 64. You didn't tell us that they were here first.
- 65. I wonder what he could have said to her.
- 66. A message arrived for him and her.
- 67. Tell Imran and her that I called.
- 68. I am as willing as he to work hard.
- 69. She invited him to be her escort.
- 70. Erykah called Damjana and me as soon as she could.
- 71. It is they. (Preferred over *them*.)
- 72. Beverly is more nervous than she.
- 73. It will be we who win this election. (Preferred over *us*.)
- 74. Kathleen invited Lester and me to the movie.
- 75. This is he speaking. (Preferred over *him*.)



### **Fragments**

- 1. S
- 2. S
- 3. F
- 4. S
- 5. S
- 6. F
- 7. F
- 8. S
- 9. F
- 10. S

## Pronouns

- 11. Meagan said she looked forward to seeing **him** and **me** at the airport.
- 12. **He** and **I** have been good friends since second grade.
- If you don't mind my asking, why are you so angry?
- 14. My friend, unlike **me**, is very artistic.
- Please talk to Daniela or me next time you have a concern.
- It's a strong strain of bacteria causing this infection. (CORRECT)
- 17. None of the doctors have been able to figure out what is wrong with **her** or **me**.
- 18. She is as stubborn as **he**, but that's no surprise given they are sister and brother.
- 19. I weigh more than **he**.
- 20. I would rather work with Raven than with her. (CORRECT)

- 21. It is **we** who deserve credit for this company's third quarter profits. (Preferred over us.)
- 22. **It's** a shame that some of the profits have been wasted on excessive executive compensation packages.
- 23. **His** complaining just made everyone else more frustrated.
- 24. **My friend** and **I** will stop by on our way to the bakery.
- 25. You can help him or me but probably not both of us. (CORRECT)
- 26. We regret to inform you that **your** running the red light has resulted in a ticket.
- 27. My boss and **I** will pick up where they left off.
- 28. When the horse kicked its legs, the rider bounced off and landed in the lake.
- 29. **Your** friend told **his** friend to tell my friend that **there's** (**OR** there is) a party tonight.
- 30. The argument he gave had **its** merits.

# Who, Whom, Whoever, Whomever

31. Who is your closest friend?

- 32. Whom do you bank with? OR With whom do you bank?
- 33. Who do you think will win the award?
- 34. Clare knows who the winner is already.
- 35. Omar will talk about his girlfriend with whoever asks him.
- 36. Kimiko donates her time to whoever needs it most.
- 37. Quinton will work on the project with whomever you suggest.
- 38. Who was that in the clown costume?
- 39. Kathy was not sure whom she was voting for.
- 40. Whoever wins the lottery will become a millionaire.
- 41. He is the man who was employed here.
- 42. She is the woman whom we employed last year.
- 43. Of whom were you speaking?
- 44. Who do you think will do the work best?
- 45. He is the man whom we think you mentioned.
- 46. I will vote for whomever you suggest.
- 47. Whom shall I ask about this matter?
- 48. Give the information to whoever requests it.



- 49. Tonight we shall find out who won.
- 50. Who runs this show?

# Who, Whom, Whoever, Whomever

- 51. We intend to notify whoever ranks highest on the list.
- 52. These are the sign language interpreters whom I feel you should acknowledge.
- 53. Whom can we trust in a crisis?
- 54. Ms. Cohen, who has a way with words, will be the valedictorian.
- 55. The person who produces the most work will receive a bonus.
- 56. Whom are you dancing with next?
- 57. Who would you say is the best person for this position?
- 58. The therapist will talk with whoever needs her help.
- 59. We are not sure who set off the alarm.
- 60. Don't talk with anyone who you think might be connected with the competition.
- 61. Who had my job before me?
- 62. It was she whom they selected for the Cabinet post.
- 63. Sometimes it is the one who does the most work who is the least tired.
- 64. We plan to hire an assistant who is a good proofreader.

- 65. The prize will be given to whoever writes the best essay.
- 66. The bookkeeper is the one to whom the figures should be mailed.
- 67. Give the recipe for the vegetarian chili to whoever calls for it.
- 68. Whom did you really want to be there?
- 69. She is the contestant whom they sent to us.
- 70. This vacation spot will refresh whoever seeks refuge here.



Name: School: Gr:
Types of Sentences
There are four types of sentences: statements, questions, commands, and exclamations. Each type of sentence is used for a different purpose.
<ul> <li>Statement: A statement gives information or tells something.</li> <li>The young woman bought two tickets to Friday's rock concert.</li> <li>Mount McKinley is North America's highest mountain.</li> <li>Too much fat in your diet is unhealthy.</li> </ul>
<ul><li>Question: A question asks for or about something.</li><li>Where is my math book?</li><li>Will you go to the concert with me?</li></ul>
In most cases, the subject comes before a predicate in a sentence. In a question, though, this order is reversed. It can make it more difficult to find the subject. You can fmd the subject more easily if you change the order of the words in a question into a statement.
<ul> <li>Command: A command states an order or a request.</li> <li>Shut the door. Move, please.</li> <li>Get away from there this minute.</li> <li>Don't go near the edge of the cliff.</li> </ul>
These sentences seem to have predicates but no subjects. The subject is actually you. <i>You</i> is understood without being directly stated.
<ul> <li>Exclamation: An exclamation is an expression of excitement or surprise. As in a command, certain words that are understood may be left out of an exclamation. As in a question, changing the order of the words in an exclamation may help you find the subject.</li> <li>Fire!</li> <li>Wonderful!</li> <li>What a great movie!</li> </ul>
Punctuate each sentence below with the correct endmark.  Example:  - Watch out for that other car!



1. Brian slowly got to his feet\_\_\_\_

### **Types of Sentences**

- 1. Brian slowly got to his feet.
- 2. Be careful with that lawn mower.
- 3. Smoke is coming from the roof.
- 4. Where did you find the book?
- 5. Stop jumping on the bed.
- 6. The train stops here every fifteen minutes.
- 7. Have you seen my radio?
- 8. Ms. Luna left here at least twenty minutes ago.
- 9. What a nightmare!
- 10. Can you see her yet?

# Who Vs. Whom And Which Vs. That

- 11. Ahmed is the skydiver who broke his back last week.
- 12. That is a problem which can't be solved without a calculator.
- 13. That is a promise which cannot be broken. (CORRECT)
- 14. The domino theory, which stated that when one country fell to Communism others in the area would likely fall, was used as an argument to continue the Vietnam War.

- 15. The game **that** intrigues Gretchen the most is dominoes.
- Gandhi, who was a role model for nonviolence to millions, was assassinated.
   (CORRECT)
- 17. The tomatoes **that** grow in her garden are unlike those you buy in a store.
- 18. The tomatoes from her garden, which grew larger than those in the grocery store, were sweet and ripe. (CORRECT)
- 19. The baker **who** baked that bread should win an award.

# Who Vs. Whom And Which Vs. That

- 20. Books have been discovered **that** address the horrors of the Salem witch trials.
- 21. That book, **which** was discovered in the basement of the library, will be published next year.
- 22. That is a book **which** I have not yet read. (CORRECT)
- 23. The state law **that** banned logging ancient redwoods was put on the ballot by voter initiative.

- 24. The state law to protect ancient redwoods, which began at the grassroots level, has gained the attention of lawmakers at the national level. (CORRECT)
- 25. The wheelchairs in that corner, **which** are motorized, are helpful to those who live in urban areas. (CORRECT)
- 26. The people **who** are on my list haven't shown up yet.
- 27. The couple in the Halloween masks, **who** are my parents, left the party an hour ago.
- 28. Officer, he is the one who stole my purse.

### **Adjectives And Adverbs**

- 29. Come **quickly** or we will miss our bus.
- 30. You drive so **slowly** that I am afraid someone will hit the car from behind.
- 31. I have never been **more sure** of anything in my life. (**OR** surer)
- 32. Ella was the **better** of the two sisters at gymnastics.
- 33. You did that somersault so well.



- 34. Rochelle felt **bad** about forgetting Devlin's birthday.
- 35. This is the **worst** oil spill I have ever seen. (CORRECT)
- 36. The jasmine has bloomed and smells very **sweet**. (CORRECT)
- 37. You look **angry**. What did I do?
- 38. She looked suspiciously at the man wearing the trench coat. (CORRECT)
- 39. **This** tree looks as though it is infested with beetles.
- 40. **Those** bushes need to be trimmed. (CORRECT)
- 41. When was the last time you had no allergy symptoms and felt **well?**
- 42. In the library, you have to be **quieter than** when you are outside.
- 43. She felt **good** about getting her puppy from the SPCA. (CORRECT)
- 44. Charlotte has a **better** approach to solving that problem.
- 45. Which is **worse**, a toothache or a headache?
- 46. She reacted **swiftly**, which made him feel **bad** about insulting her.
- 47. The herbs in the salad tasted **bitter**. (CORRECT)
- 48. Sharon fought **bitterly** against her ex-husband for custody of their daughter. (CORRECT)

#### **Adjectives And Adverbs**

- 49. We are **really** happy to be of service to you and your family. (**OR** very)
- 50. The perfume smells **sweet**.
- 51. I feel **bad** about what happened. (CORRECT)
- 52. Of all the holidays, this is the **most** joyful. (CORRECT)
- 53. This wine tastes **dry** to me.
- 54. Don't feel too **bad** about what you said.
- 55. This leotard hugs me **firmly**. (CORRECT)
- 56. Life in the city is exciting, but life in the country is **better**.
- 57. If you don't speak clearly, the audience will not understand you.
- 58. The **sweet** smell of roses has no match. (CORRECT)
- 59. Walk **slowly** or you will be sorry.
- 60. You don't look as though you feel **well** today. (CORRECT)
- You don't look as though you are doing well today. (CORRECT)
- 62. My son doesn't feel very **well** today.
- 63. She was the **more** beautiful of the two.
- 64. The dentist said, "I will be finished drilling really soon." (**OR** very)
- 65. Speak **slowly** or you will lose your audience. (**OR** more slowly)

- 66. Juanita said she had better memories of Paris **than** of Rome.
- 67. If you won't tell me your secret now, **then** when will you tell me?
- 68. I would rather have hope **than** hold despair. (CORRECT)



Name:	School:	Gr:
Pronouns		

Nouns make writing precise. They tell the reader specifically who or what is being discussed. Occasionally, however, too many nouns can make writing dull.

In the following paragraph, two nouns, *Jevon and mechanics*, are overused. The writing is repetitive and dull. The writing can be improved by replacing some of the nouns with pronouns. Look how pronouns can improve the paragraph.

Use the appropriate pronouns to replace each underlined word.

1. Jevon is an excellent mechanic. <u>Jevon</u> has worked at Boyer's Garage for six years, and the other mechanics there often come to <u>Jevon</u> with problems that the <u>other mechanics</u> cannot solve. Jevon's wife is very proud of Jevon and <u>Jevon's</u> work. <u>Jevon's wife</u> supports and encourages <u>Jevon</u>, even when Jevon works late.

A <u>pronoun</u> is a word that replaces and refers to a noun. It is used in exactly the same way as the noun it replaces. There are four kinds of pronouns: subject pronouns, possessive pronouns, object pronouns, and reflexive pronouns.

Subject Pronouns

A subject pronoun replaces a noun that is used as a subject.

- The Cowboys are my favorite football players.
- They are my favorite football players.

Pronouns have singular and plural forms. These are the forms for subject pronouns.

Singular	Plural
I	we
you	you
he, she, it	they

Nouns and pronouns are often joined with **and** or **or**. Sometimes it may be difficult to know what kind of pronoun to use with the noun. (Remember, subject pronouns are used only to replace a subject or part of a subject.)

If you're not sure which type of pronoun is correct when a pronoun appears with a noun, try thinking of the pronoun by itself in the sentence.

- Lee and Frank are absent today.
- (He, Him) and Frank are absent today.



#### **Pronouns**

- 1. Jevon is an excellent mechanic. He has worked at Boyer's Garage for six years, and the other mechanics there often come to him with problems that they cannot solve. Jevon's wife is very proud of him and his work. She supports and encourages him, even when he works late.
- 2. The only guests who arrived on time were (they, them).
- 3. (Him and I, <u>He and I</u>) eat supper together every Friday.
- 4. My two friends, (<u>Julian</u> and she, Julian and her), planned a surprise party for me last week.
- 5. Did (they, them) sell more tickets to the benefit than the rest of us?
- 6. Since we had such a terrific time together, (you and he, you and him) should plan to visit us again soon.
- 7. In the beginning, (we, us) learned the most from the class.
- 8. It is (<u>I</u>, me).
- 9. Although it seems as if we moved in only yesterday, (the Porters

- and we, the Porters and us) have lived in this area for several years now.
- 10. Our most humorous co-worker is (<u>he</u>, him).
- Although you and (<u>I</u>, me) both love baseball, I go to more games.
- 12. (We, Us) invited the Greens to the play on Friday night.
- 13. Tina and (<u>I</u>, me) are in the same classes together.
- 14. (<u>He</u>, Him) often asks his friend Todd for advice.
- 15. William and (her, <u>she</u>) both have similar interests.
- 16. (You and he, You and him) both did very well on the test.

# Problems With Prepositions

- 17. **on** August 15
- 18. **have** danced
- 19. Where did you get this
- 20. among the three
- 21. into the house
- 22. **on** the tenth
- 23. off the table
- 24. into six slices
- 25. **As** the invitation stated,

## **Problems With**

#### **Prepositions**

26. Tell me where you found this.

- 27. Sami will meet him on May 18 at the Washington Hotel in downtown Seattle.
- 28. I should **have** known he would steal money from my purse.
- 29. We hiked into the woods and fell off a log while crossing a creek.
- 30. That lie is still coming between the two of them. (CORRECT)
- 31. **As** I said, I am sorry for the muddy prints her paws left on the carpet.
- 32. I should **have** wiped her paws first.
- 33. The robbery happened just **as** you said it did.

#### Effect Vs. Affect

- 34. The effect of the antibiotic on her infection was surprising.
- 35. I did not know that antibiotics could affect people so quickly.
- 36. Plastic surgery had an effect, not only on her appearance, but on her self-esteem.
  (CORRECT)
- 37. If the chemotherapy has no effect, should she get surgery for the tumor?
- 38. When will we know if the chemotherapy has taken effect? (CORRECT)



- 39. Losing her hair from chemotherapy did not affect her as much as her friends had expected.
- 40. We cannot effect a new policy without the board of directors voting on it first. (CORRECT)
- 41. To be an effective leader, you should know both your strengths as well as your weaknesses.
- 42. The movie *Winged Migration* had two effects on him: He became an environmental advocate and a bird lover. (CORRECT)
- 43. The net effect of blowing the whistle on her boss was that she was eventually given his position.
- 44. What was the effect of his promotion?
- 45. His decision affected everyone here. (CORRECT)
- 46. We had to effect a reduction in costs. (CORRECT)
- 47. The critics greatly affected his thinking.
- 48. How were you able to effect such radical changes?
- 49. That book had a major effect on his philosophy.

#### Effect Vs. Affect

50. Shelley had to <u>effect</u> great reductions in her expenses.

- 51. What do you suppose the effect of her resignation will be? (CORRECT)
- 52. The changes had an enormous <u>effect</u> on production.
- 53. The crisis has greatly affected our lifestyle. (CORRECT)
- 54. They were able to <u>effect</u> an increase in their savings.
- 55. Roberta has effected many improvements in office procedures. (CORRECT)
- 56. The rainy weather had a bad <u>effect</u> on attendance at the seminar.
- 57. The new personnel ruling does not affect my status. (CORRECT)
- 58. The new director will reorganize the office and effect a number of changes in personnel. (CORRECT)
- 59. What she said had no effect on the boss.
- 60. I don't know why the cold air affects my skin. (CORRECT)
- 61. I hope to effect improvements in my work. (CORRECT)
- 62. The knowledge I gain from this course will <u>affect</u> my performance.
- 63. The new schedule will take <u>effect</u> in October.
- 64. The supervisor <u>effected</u> a reconciliation between Donya and Dayne. (CORRECT)

65. The new law goes into effect tomorrow.



#### **Possessive Nouns**

- 1. cat's, Carla's lawyer's Dino's
- 2. Bergs' parents'
- 3. people's children's
- 4. A
- 5. B
- 6. B
- 7. Some people believe that our country's greatest problem is the economy.
- 8. To increase sales, the prices of women's clothing must be reduced.
- 9. OK
- 10. OK

### Lie Vs. Lay

- 11. I am dizzy and need to **lie** down.
- 12. When I got dizzy yesterday, I **lay** down.
- 13. My brother **lays** carpet for a living. (CORRECT)
- 14. **Lay** the carpet after painting the walls. (CORRECT)
- 15. We need to **lay** this baby down for a nap.
- 16. We will know when we have **laid** this issue to rest when we no longer fight about it.
- 17. The lions are **lying** in wait for their prey.
- 18. The lions have **lain** in wait for their prey.

- I **laid** the blanket over her as she slept. (CORRECT)
- 20. I will **lay** my head on my pillow shortly.

### Lie Vs. Lay

- 21. **Lie** down next to me and I will hold you.
- 22. When my dog is tired, she **lies** on her back.
- 23. I think we can **lay** the groundwork for lasting changes within the organization. (CORRECT)
- 24. I have **lain** down with a headache every afternoon this week.
- 25. Henry has **lied** consistently on the witness stand. (CORRECT)
- 26. Sandra has **laid** out her plan for reorganization.
- 27. The preschoolers have **lain** down after lunch each day. (CORRECT)
- 28. After I took the pill, I had to **lie** down.
- 29. I have **laid** my cards on the table. (CORRECT)
- 30. **Lie** on this lounge chair and soak up some sun.

### **Effective Writing**

31. We are no longer able to reconcile; therefore, attorneys will be used to effect the dissolution of our marriage.

We have hired

- attorneys to help us with our divorce.
- 32. The weather had adverse impacts on our boat resulting in the necessity to rescue us from the water.

  Our boat capsized in the storm so we needed rescuing.
- 33. The leak in the bottom of the boat was due to poor maintenance on the part of the crew.

  The crew did not maintain the boat so the bottom leaked.
- 34. Our marriage ended in a divorce.

  We divorced. **OR** We ended our marriage.
- 35. The boy was struck in the face by the pie as it flew from the girl's hand.

  The girl threw the pie and it hit the boy's face.
- 36. It was not likely that no one would want to claim ownership of the new sports car.

  Someone will most likely want to claim ownership of the new sports car.
- 37. There are many ideas that are worth exploring by us at this meeting.

  Let's explore the many



- worthwhile ideas at this meeting.
- 38. Martin could not find time to work, shop, and go for walks with the dogs.

  Martin could not find time to work, shop, and walk the dogs.
- 39. Jordan did not believe that Serena had embarrassed him unintentionally.

  Jordan believed that Serena had embarrassed him intentionally.
- 40. It is a shame that there are so many holidays that go uncelebrated. It is a shame that so many holidays go uncelebrated. OR I wish we celebrated more holidays.
- 41. While singing in the shower, the bar of soap slipped from her hands. The bar of soap slipped from her hands while she sang in the shower.
- 42. Looking back, the dog was following us.

  When we looked back, we saw the dog following us.
- 43. Lying on a stretcher, they carried him out. He was carried out on a stretcher.
- 44. Flying out the window, he grabbed the papers. He grabbed the papers as they flew out the window.
- 45. Stepping off the bus, the shopping center was

just ahead.

As I stepped off the
bus, I saw the shopping
center just ahead.

### **Effective Writing**

46. It is necessary that you not be uninformed about this case.

# You must be informed about this case.

- 47. There is ample evidence which indicates that the attorneys for the defense did not provide inadequate counseling to their client.

  Ample evidence shows that the defense attorneys provided adequate counseling to their client.
- 48. Speaking and to listen well are important elements of communication.

  Speaking and listening well are important elements of communication. OR

  To speak and to listen well are important communication elements.
- 49. To win is the obvious goal, but playing fair is important too.

  Winning is the obvious goal, but playing fair is important too. OR

  To win is the obvious goal, but to play fair is important too.
- 50. They were charged with assault, robbery, and forging checks.

  They were charged

- with assault, robbery, and check forgery.
- 51. I remember his generosity and that he was considerate.

  I remember his generosity and consideration.
- 52. She worked quickly and in an efficient manner. *She worked quickly and efficiently.*
- 53. When working with power tools, eyes should be protected.

  When working with power tools, protect your eyes. OR

  Protect your eyes when you use power tools.
- 54. When changing a diaper, a baby should be on his or her back.

  When changing a diaper, lay a baby down on his or her back. OR

  Lay a baby down on his or her back when changing a diaper.
- 55. I have some letters the mail carrier delivered in my purse.

  The mail carrier delivered some letters that I have in my purse.
- 56. We have tuna casserole I made in the refrigerator.

  In the refrigerator, we have tuna casserole that I made.
- 57. Mollie came over while I was playing the piano with a piece of pound cake.

  While I was playing the



- piano, Mollie came over with a piece of pound cake.
- 58. While asleep, the flea bit the dog.

  The flea bit the sleeping dog.
- 59. I tried calling to tell you about that TV show five times.

  I called five times to tell you about that TV show.
- 60. Although very spicy,
  Dana managed to finish the enchilada.

  Dana managed to finish the enchilada although it was very spicy.